

CAPITAL REGION WATER BOARD
Minutes of September 19, 2007 Annual Directors Meeting
Held at the Susquehanna River Basin Commission Building
1721 N. Front Street, Harrisburg, PA 17102

Meeting Called To Order: 1:00pm

Present:

Marshall Goulding, CRWB Executive Director
Walter Lyon, Consultant
John Seitz, York County Planning Commission
Paula Ballaron, SRBC
Jeff Hines, York Water
Roger Karsnitz, CRWB
Cindy Rock, SB Professional Enterprises Inc.

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Those present were introduced and their affiliations noted.

PREVIOUS MINUTES:

Minutes of the September 20, 2006 meeting were reviewed. Walter moved to approve the minutes and Roger seconded the motion. The minutes are approved as presented.

END OF YEAR TREASURER'S REPORT:

Dues Status – At a meeting subsequent to last year's annual meeting, it was decided not to invoice for '06-'07 membership dues.

Review/Audit – Due to costs, it was decided to do an internal review rather than an official audit. Roger will chair the committee which will perform the review. John Hollenbach and John Seitz will make up the rest of the committee. Roger will coordinate a date for the review.

Proposed Budget, '07-'08 – Based on information in hand and estimating additional costs, Marshall drew up a budget which takes into account year end cash available status. Using the formula provided a year ago, Marshall compiled a list of the amounts to be invoiced to the water companies based on water usage. Several items under Operating Expenses were increased. Public Participation is for the workshops. Professional Services is increased for workshop support. Website – per Jeff Hines, this will remain at no charge. Development is for a new brochure. Planning Committee is for workshop breakfast meetings, etc.

Marshall will make sure water companies are aware invoices will be coming. Roger suggested a list of current members be included with the invoices.

Walter made a motion for conditional approval of the proposed budget based on final figures which shouldn't vary significantly. Roger seconded the motion and the budget was approved.

Transfer of Financial Records –

STAFFING:

CRWB contracted with SB Professional Enterprises for administrative and accounting services. The contract is set up to coincide with CRWB's fiscal year. A new contract for the '07-'08 fiscal year is being prepared.

ANNUAL PROGRAM – PLANNING COMMITTEE:

The Planning Committee discussed whether plans should go forward with the workshop. This discussion was prompted because of the lack of participants attending the planning meetings. The general consensus was to proceed with the next steps in planning.

Marshall wrote a letter to the Foundation for Community Enhancement inviting them to future meetings in the hopes they will consider helping with funding for the workshop. The workshop is targeted for March 2008. The committee discussed presenters. Walter will be making contacts prior to the next meeting. The committee will begin to meet monthly, with the next meeting scheduled for October 16th.

COMMITTEE REPORTS:

Groundwater and Basin Conditions – Andrew DeHoff of SRBC made a presentation concerning the latest report of Basin Hydrologic Conditions. Precipitation was normal through April, and then it dropped drastically in May through July. Some good rainfall was seen in August and about half of the counties have returned to normal. Steady fall rains and snow melt are needed for continued improvement. This is similar to what happened in the fall of 2005. A short report recapping this information is attached.

Membership – Marshall is updating the brochure and he hopes to have it ready for the regular November meeting.

MEETING SCHEDULE, '07-'08:

The CRWB will continue to meet bi-monthly on the third Wednesday of the month at 1:00pm.

Meeting Adjourned: 1:50pm