

**CAPITAL REGION WATER BOARD**  
**Minutes of May 16, 2007 Board Meeting**  
**Held at the Susquehanna River Basin Commission Building**  
**1721 N. Front Street, Harrisburg, PA 17102**

**Meeting Called To Order:** 1:05pm

**Present:**

Marshall Goulding, CRWB Executive Director	<a href="mailto:mvgoulding@comcast.net">mvgoulding@comcast.net</a>
Walter Lyon, Consultant	<a href="mailto:walter.lyon@comcast.net">walter.lyon@comcast.net</a>
Randy Hurst, Mette, Evans & Woodside	<a href="mailto:rghurst@mette.com">rghurst@mette.com</a>
John Seitz, York County Planning Commission	<a href="mailto:jseitz@ycpc.org">jseitz@ycpc.org</a>
Jeff Hines, York Water Company	<a href="mailto:jeffh@yorkwater.com">jeffh@yorkwater.com</a>
Paula Ballaron, Susquehanna River Basin Commission	<a href="mailto:pballaron@srbc.net">pballaron@srbc.net</a>
Tim Higgins, GeoServices Ltd.	<a href="mailto:thiggins@geoservicesltd.com">thiggins@geoservicesltd.com</a>
Cindy Rock, SB Professional Enterprises Inc.	<a href="mailto:cindy.l.rock@comcast.net">cindy.l.rock@comcast.net</a>

Those present were introduced and their affiliations noted.

**PREVIOUS MINUTES:**

Minutes of the March 14, 2007 meeting were reviewed and approved. Motion to accept the minutes was made by Walt Lyon and seconded by Jeff Hines.

**TREASURER'S REPORT:**

Marshall Goulding reported he is in the process of making the transfer of financial responsibility to SBPE. He is in possession of the financial records from the previous accounting person. He is now working on setting up a meeting between Treasurer John Hollenbach and Sue Boynton to complete the transfer. Marshall hopes to have a current treasurer's report by the July Board Meeting.

Marshall is also looking into an audit/review of the books for the last two years with John, SBPE, and a small group of people. The review shouldn't be complicated as there were only limited transactions for the time period in question.

Marshall also reported that he hopes to have a new budget by the July meeting. As was previously discussed, there will be no dues collected for this current year.

**LOWER SUSQUEHANNA REGIONAL COMMITTEE ACTIVITY:** John Seitz reported the Committee is reviewing goals & objectives to forward to the State. Their next step is to finalize the goals & objectives at the August meeting. They discussed the procedure for measuring water availability and selected 22 of the most likely areas to be investigated.

Betty Conner was re-elected as Chair. Jeff Hines was recently appointed to one of the vacant seats. There are two seats left to be filled on the Committee: an environmental seat and a local seat.

It was suggested that we obtain a map of stressed areas from SRBC and SRCA to be included when these minutes are distributed. Marshall will look into getting these maps.

## **COMMITTEE REPORTS:**

Groundwater – No report. Paula asked to meet with Marshall to discuss this.

Basin Conditions – Paula will email the Basin Report to Cindy to distribute with the minutes.

Planning – The Planning Committee met prior to the Board Meeting and that meeting was very productive. Walt reported that the first in a series of two workshops is being planned for March 2008 and proposed topics were discussed. At the first workshop, facts will be presented on five different topics to working groups. Each working group will develop a consensus of their perspective of the problem with each topic area. The second workshop will address solutions to the problems.

The general topics identified by the Committee were:

1. Groundwater—including quantity/quality; coordination with the State Water Plan; coordinating land & water law; flood management; aquatic habitat
2. Infrastructure—including condition of water related infrastructure; financial assistance; asset management
3. Personnel shortages
4. Chesapeake Bay
5. Public attitudes & perceptions

The Committee also asked Cindy to discuss with Sue Boynton a meeting management budget estimate for SBPE to manage all aspects of the workshop.

Membership – Marshall discussed updating the membership application and the brochure.

## **OLD BUSINESS:**

Invoice Processing – Marshall is looking into how to alleviate the problem with timely processing of invoices. In recent history all invoices and transactions have been handled by the Treasurer. Since John has a very busy schedule, Walt suggested it be handled differently so that someone else takes care of writing checks. Marshall again noted that he and Betty Conner are authorized by Commerce Bank to issue checks

## **NEW BUSINESS:**

CRWB Statement of Sympathy to Virginia Tech – Both Marshall and Walt have personal and professional connections to several engineering professors at Virginia Tech. Marshall will write a letter of sympathy directed to Bill Cox, Civil Engineering Professor.

## **Next Meeting:**

The Board will meet on Wednesday, July 18, 2007, 1:00pm in the Susquehanna Room on the third floor of the Susquehanna River Basin Commission building.

The Planning Committee will meet on Wednesday, July 18, 2007, 9:00am in the Juniata Room on the first floor of the Susquehanna River Basin Commission building.

**Meeting Adjourned:** 1:50pm