

CAPITAL REGION WATER BOARD

MINUTES OF January 17, 2007 MEETING

SUSQUEHANNA RIVER BASIN COMMISSION

PRESENT: Jeff Hines, York Water Company; Randy Hurst, Mette, Evans, & Woodside; Walter Lyon, Consultant; Paula Ballaron, SRBC; John Seitz, York County Planning Commission; Roger Karsnitz, CRWB; Marshall Goulding, Exec. Dir. CRWB.

Those present were introduced and their affiliation noted.

MINUTES: Minutes of the November 21, 2006 meeting were reviewed and approved. (Roger moved, Jeff seconded)

TREASURER'S REPORT: The bi-monthly fiscal report was reviewed with no change. Marshall has been unable to meet with John Hollenbach, United Water, due to his busy schedule. A meeting is anticipated in the very near future to address a new budget and other important fiscal matters. Marshall noted that the bookkeeper has not received information on recent transactions that would reflect change in the report. Data from bank statements is being reviewed that will update the bi-monthly report. This information is important, it being influential in developing a new CRWB budget. The current bookkeeper would like to be relieved of her responsibilities due to increased family and other demands.

It remained that the CRWB will not seek dues payment from members for FY '05-'06 or beyond until a new budget is presented for Fiscal Year 2006-07. Marshall is in the process of negotiating a cost estimate for a "review" of our past two year's fiscal activity. (Jeff motioned, Walter seconded) Marshall was directed by the Board to proceed.

Walter suggested, in view of the fact that the Treasurer is a very busy manager, we transfer accounting details and budget drafting to the bookkeeper and the Executive Director and reserve approvals of draft budgets and out-of-budget expenditures to the Treasurer.

This would be done with the understanding that we reinstitute the past practice that such documents, when sent to the Treasurer, will contain a reasonable deadline after which the document will assume to have been approved if there is no response by that date.

LOWER SUSQUEHANNA REGIONAL COMMITTEE ACTIVITY: John Seitz indicated that USGS has used the water budgeting tool on a trial basis for two basins - the Codorus and Conestoga (Lancaster Co.)

COMMITTEE REPORTS:

- a. Groundwater – No report
- b. Basin Conditions – Paula provided an annual summary of conditions in the Susquehanna River Basin, including flooding in New York State.
- c. Planning – Walter has written to Pat Vance regarding nutrient and other loadings into the Chesapeake Bay. He was unable to get coherent data from EPA. He has also received information about the complexity of scientific research regarding submerged aquatic vegetation. He presented a letter to the board, written to Senator Pat Vance, summarizing what was done on the Delaware and the Great Lakes insofar that sewage, industrial wastes, and toxic pollution sources were removed first before the need for removal of remaining nutrient pollution could be scientifically determined. He recommended that the same approach be taken in the Chesapeake Bay.

The proposed workshops will probably be delayed until fall of 2007 at the earliest, until a secretary is available to provide timely support of Committee activity. Walter indicated that the results of the AWRA (Baltimore National Conference) Panel on Land/Water Links would be published in the AWRA *Impacts* magazine.

d. Membership Brochure - Marshall is reviewing material for updating and distributing.

OLD BUSINESS: Following on the recent election, there was a brief discussion arising out of the need to clarify the contributing member affiliation relative to several new members of the Board. This accomplished, Marshall is in the process of seeking confirmation to serve from each elected member.

NEW BUSINESS: CRWB is continuing its search for a secretary. Marshall proposes that consideration be given to including bookkeeping as part of a single proposal for administrative services. The Board discussed a proposal submitted by SB Professional Enterprises, Inc. Hourly rates do not seem out of line, although Walter proposes a training period of half the proposed rate. The contract service should be advised of the CRWB budget and institute a not to exceed amount. Marshall will have some additional discussion about the rates and the types of services that are being offered, and come back to the Board with a revised proposal, more in line with cost concerns of the Board. Other than meeting attendance and drafting of minutes, working time is considered minimal because of the practice of distributing the meeting materials and other pertinent information electronically.

NEXT MEETING:

Wednesday March 14, 2007, 1PM.

SRBC

ADJOURNED: 2:30PM